



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 18 MARCH 2013

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON TUESDAY 2 APRIL 2013**

22 MARCH 2013

Public Business

- Denotes items that have been referred to Audit Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.

Note: The Limitations on Call-in are set out at the end of this sheet.

Joint Meeting of Cabinet Members (City Development) and (Neighbourhood Action, Housing, Leisure and Culture) – 21st March, 2013

Report 4 Response to Petition; Cabinet Member for Development to refuse to sell the land on Castle Street/Adelaide Street/Harnall Lane East to Whitefriars Housing Group

Recommendations

The Cabinet Member (City Development) and (Neighbourhood Action, Housing, Leisure and Culture) are recommended to:

1. Note the petitioner's request.
2. Consider the options in paragraph 2 of the report and if you concur with officers recommendations.
3. Request officers to continue with the work with Whitefriars Housing Ltd and negotiate terms for the disposal of the Council's interest to facilitate the Homelessness Centre.

The above recommendations were approved, together with the following additional recommendations:

4. Submit a joint letter from both Cabinet Members to Whitefriars Housing Ltd raising concerns with the level of consultation relating to the new homeless shelter in Adelaide Street.

5. Request that the Cabinet Member (Community Safety and Equalities) investigate safety and crime issues within the Hillfields area.

Cabinet Member (Community Safety and Equalities) – 21st March, 2013

Report 4 Report in response to a petition regarding vehicles being parked on grassed verges on Haytor Rise, Upper Stoke, Coventry

Recommendations

Cabinet Member (Community Safety & Equalities) is recommended to:-

1. Note the decision of the Cabinet Member (City Services) in respect of verge parking and agree that a degree of tolerance is recommended to the residents and **request that suitable** repairs are carried out to the grassed area **as soon as practicable**.
2. Request officers **to** visit **and/or communicate with** residents to encourage them to recognise the need for tolerance in this matter but also to encourage a 'considerate parking' practice agreement amongst the residents.
3. **Request** that the Neighbourhood Policing Team **when convenient** organise a 'Street Briefing' to engage the residents in resolving this issue and encourage tolerance and considerate parking and particularly to encourage those residents who have the facility of off-road parking to use it.
4. **Request officers to offer appropriate support to residents together with the Police** to encourage residents to form a Neighbourhood Watch Group, supported by relevant officers in implementing the scheme.

5. That the issues be referred to the Upper Stoke Safer Neighbourhood Group for monitoring and action as appropriate.

The above recommendations were amended and approved, together with the following additional recommendations:-

6. A letter be sent to the Cabinet Member (City Services) requesting that consideration be given to accelerating the programme for converting part of the grass verge for parking and turning facility.
7. Request a further report back to be submitted to the first meeting in the New Municipal Year for the Cabinet Member with responsibility for Community Safety.

Report 5 Report back on progress of on-going action taken to respond to and prevent incidents of crime and nuisance behaviour in Lady Herbert's Garden.

Recommendations

Cabinet member is recommended to:-

1. Note and endorse the progress made with regards to continued reductions in levels of crime and nuisance behaviour and the measures taken to achieve this.
2. Request officers to continue to review and evaluate the effectiveness of the additional measures outlined in this report, via the City Centre Safer Neighbourhood Group and ensure incidents are reported and addressed appropriately, **and give all possible encouragement to do so.**
3. Requests officers to ensure evidence of individuals involved in crime and nuisance behaviour obtained through patrols and CCTV footage is used to take appropriate enforcement action, **wherever and whenever possible.**

Recommendation 1 was approved, Recommendations 2 and 3 were amended and approved together with the following additional recommendations:-

4. Request that arrangements are made for the Cabinet Member (Community Safety and Equalities), the Chair of the Wellness, Liveability and Public Health Scrutiny Board (1) and the three St. Michael's Ward Councillors to view the CCTV footage obtained at various times of the day by the Dome camera.

5. Request that the West Midlands Police Local Neighbourhood Policing Team take appropriate action to offer as much uniform presence in the area at appropriate times and take action. And to have particular regard to any issues that arise with regard to licenced premises in the area.
6. Request that a further updated report detailing the number of incidents of alleged antisocial behaviour and criminal activity reported in the area by 30th September, 2013.

Report 6 Progress report in respect of on-going development and programming of activities for the Youth Space in Cope Street, Coventry

Recommendations

1. That Cabinet Member notes the progress made with regards to the programming of activities and additional improvements to the youth space since the official opening in 2011, **and congratulated everyone involved with this.**

The above recommendation was amended and approved together with the following additional recommendations:-

2. Request that the City Council's Communications Department, in conjunction with West Midlands Police seek to deliver a high level communications strategy to encourage youth to use the youth space in the city.
3. Request the West Midlands Police Neighbourhood Policing Team to adopt a sustained pro-active approach to encourage the use of facilities by youth in the city centre.
4. Request that an updated report to be presented contemporaneously with regards to Report 5 above as both are inter-related.

#Report 7 Outcome of Consultation on Coventry City Council's Revised Street Trading Consent Policy

Recommendations

Cabinet Member is asked to

- (1) Consider any recommendations made by the Streets and Neighbourhoods Scrutiny Board (4)

- (2) Consider the responses received to the consultation (as summarised in Appendix B) and the Equality Assessment (Appendix C) relating to the changes.
- (3) To support the revised Street Trading Consent Policy (option 1).
- (4) Recommend that Full Council :
 - a) Approve the revised Street Trading Consent Policy **as set out in Option 1.**
 - b) Delegate authority to the Assistant Director (Public Safety and Housing) in consultation with the Cabinet Member (Community Safety and Equalities) to make minor amendments to the Street Trading Consent Terms and Conditions, to approve fee waivers in appropriate cases and to review the fee structure annually and if necessary adjust the fee levels in line with inflation and/or so as to avoid any significant income deficit/surplus, **and any other material considerations.**

**Recommendations 1, 2 and 3 were approved.
Recommendation 4 was amended and approved.**

Report 8 Gordon Street Play Area

Recommendations

The Cabinet Member (Community Safety and Equalities) is recommended to:

1. Having regard to the outcome of the consultation on the future of Gordon Street play area, to approve that it should remain closed to public access, and secured, **and** that the remaining equipment be removed and **subject to satisfactory assurance of safety etc. be re-utilised into St. Michael's Ward wherever possible** and the area reinstated to grass, pending the outcome of discussions with the former land owners.
2. Approve a **swift** approach by the Council to the former land owners to offer to return the area of land on which the play area was constructed, as required within the original land transfer.
3. If the former land owners decline to accept the return of the land, officers be authorised to **proceed to** enter into negotiations **forthwith** with them to release the restrictive covenant for recreation

use to enable consideration to be given to disposal of the land **and/or other public use of the site.**

4. Request that a further report **updating** the Council's position **in relation to this matter and Recommendations 1-3 inclusive** be submitted **no later than 30th** June 2013 to the Cabinet Member with responsibility for Parks and Open Spaces.

The above recommendations were amended and approved.

◆Report 9 Council's Equality Strategy

Recommendations

Cabinet Member is requested to:

- (1) Consider and note any recommendations from the Wellness, Liveability and Public Health Scrutiny Board **and thank them for those.**
- (2) Approve the revised Council's Equality Strategy
- (3) Instruct officers to develop equality measures to monitor the progress of the equality objectives.

Recommendation 2 was approved, Recommendations 1 and 3 were amended and approved together with the following additional recommendations:-

- (3) Instruct **Directors of Management Board** to develop equality measures **within their Directorates** to monitor the progress of the equality objectives, **set out in the Strategy and to report their action and progress in writing to the Cabinet Member for responsibility for equality by 30th September, 2013**
- (4) Requested that formal six monthly reports to be submitted to the Cabinet Member with responsibility for equality.

Report 10 Amending the Council's petitions procedure for urgent situations

Recommendations

1. It is recommended that the following is added to the Council's operational petitions procedures:

Urgent Petitions-

Where a Councillor who sponsors a petition considers that the issue is one of such urgency that it should be expedited, even when the Member wishes to present it to **a meeting of the full City Council**, the relevant Cabinet Member will be informed **in writing by Governance Services** without delay. Where there is no sponsor, **i.e. a Councillor** any requests for urgency consideration made by the petition organiser will be relayed to the relevant Cabinet Member without delay **in writing by Governance Services**. The Cabinet Member will decide after consulting with the Councillor(s) concerned whether and how to deal with the petition as a matter of urgency, so that it can be considered at the earliest opportunity. (This is not applicable to petitions regarding licensing or planning applications.)

The above recommendation was amended and approved, together with the following additional recommendation:-

2. That this recommendation be circulated in written format to all Councillors by the Assistant Director (Democratic Services).

Report 11 Outstanding Issues Report

Recommendations

The Cabinet Member (Community Safety and Equalities) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above recommendation was approved.

Cabinet Member (Health and Community Services) – 21st March, 2013

Report 6 Upgrade of the Adults Social Care Customer Record System

Recommendations

The cabinet member is requested to:

- (1) Note the proposed upgrade to version 4.0 of CareDirector and the subsequent implementation of the Personal Demographic Service (PDS) integration subject to procurement and ICT strategy group's consideration.

The above recommendation was approved, subject to the amendment of version 4.0 to 4.1 in (1) above.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 4.5.26 of the Scrutiny rules (part 4 of the Constitution) – ie. it relates to:
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



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